

Data protection information for business partners and external employees¹

Transparency and trustworthy handling of your personal data is an important basis for good cooperation. We therefore inform you about how we process your personal data in accordance with the statutory data protection regulations, in particular the General Data Protection Regulation (GDPR), the Act No. 110/2019 on the processing of personal data and other national data protection provisions,

- if your employer or client is our contractual partner or is in the process of initiating business with us; or
- if you yourself as a natural person are our contractual partner or are in the process of initiating business with us; e. g. as a sole trader.

1. Controller and Data Protection Coordinator:

The Controller responsible for the processing of your personal data is:

RWE Supply & Trading Services CZ s.r.o.
Limuzská 3135/12, Strašnice
100 00 Praha 10, Czech Republic

T +420 778 404 000

The Controller is your contractual partner or the contractual partner of your employer or client that you are carrying the work out for.

You can also reach our Data Protection Coordinator at:

E-mail: dpo-east-europe@rwe.com

2. Which of your personal data do we process?

We process the following personal data (depending in part on whether you yourself are a contractual partner or an employee of a contractual partner):

Name, contact details, address data, identification data, date of birth, place of work, vehicle license plate number, image and video data, physical access and exit data, skills certificates and permits, HSE and other training received, data on security and HSE incidents.

With regard to the processing of your personal data in the context of video surveillance, we refer you to the respective information signs and the data protection information linked therein.

3. What are the sources of the personal data?

We process personal data that we have received from you or your employer or client as part of the business relationship or its initiation. We may also receive your personal data from other RWE affiliates or third parties.

¹ This includes suppliers, subcontractors, clients, project partners and other partners in business and commercial transactions who are natural persons as sole proprietors, their representatives and contact persons as well as representatives and contact persons of suppliers, subcontractors, clients, project partners and other partners in business and commercial transactions that are legal entities.

4. For what purposes do we process your personal data and on what legal basis?

a. Data processing for the performance of the contract

The data processing essentially serves to perform a contract between us and the contractual partner for whom you may be working.

The legal basis in these cases is Art. 6 para. 1 lit. b) EU General Data Protection Regulation ("GDPR").

b. Data processing for the fulfilment of legal obligations

We also process your personal data to fulfil legal obligations according to international and local laws and regulations insofar as this is necessary (e.g. instructions according to the Occupational Health and Safety Act).

The legal basis in these cases is Art. 6 para. 1 lit. c) GDPR in conjunction with the respective statutory provision.

c. Data processing to protect the legitimate interests of the controller

In certain cases, we process your personal data to protect legitimate interests, unless your interests and rights in the processing of the personal data take precedence:

- investigation and enforcement of claims or defense against claims in connection with the contract;
- in the context of access control – including billing-related reasons in the execution of the contract - to safeguard domiciliary rights and building security;
- preventing fraud or criminal offences and protecting our IT systems, assets and workplaces, monitoring insolvency proceedings;
- Implementation of compliance measures.

The legal basis in these cases is Art. 6 para. 1 lit. f) GDPR.

d. Consent to data processing

If you give us your consent to process personal data for specific purposes (e.g. evaluation for marketing purposes or advertising by e-mail, in particular sending information in the form of analyses, current topics of the energy market, etc. or sending invitations to trade fairs and customer events), the lawfulness of this processing is based on your consent in accordance with Art. 6 para. 1 lit. a) GDPR or Art. 6 para. 1 lit. f) GDPR for direct advertising. Any consent given can be withdrawn at any time with effect for the future (see [section 9](#)).

5. Who will receive your personal data?

In certain cases, the personal data may be transferred within RWE Group to other affiliates because these companies perform elements of services within the Group for all or some RWE affiliates.

Under certain circumstances, the personal data may also be transferred to carefully selected, commissioned external service providers that need this personal data to carry out or fulfil the above-mentioned purposes. If your personal data is processed on our behalf, this is done on the basis of order processing agreements in accordance with Art. 28 GDPR. In this way, we ensure that the legal provisions of the GDPR are complied with.

Otherwise, personal data will only be transferred to recipients outside the company if this is permitted or required by law, if the transfer is necessary for processing and thus for the fulfilment of the contract or, at your request, for the implementation of pre-contractual measures, if we have your consent or if we are authorised to provide information.

Under these conditions, recipients of your personal data fall into in the following categories:

- affiliates of RWE Group;
- external auditors;

- public bodies and institutions (e.g. public prosecutor's office, police, supervisory authorities, tax office) if there is a legal or official obligation;
- recipients to whom the disclosure is directly necessary for the establishment or fulfilment of the contract, such as external accounting, IT or other external service providers.

6. Is your personal data transferred to countries outside the European Union and the European Economic Area (so-called "third countries")?

Individual services and performances are carried out by carefully selected and commissioned service providers based outside the European Union and the European Economic Area (so-called "third country"), e.g. IT service providers. If these service providers need to access personal data in the course of providing the service, this third country transfer is always carried out in accordance with Chapter V of the GDPR. In the absence of an adequacy decision by the European Commission pursuant to Art. 45 GDPR, we provide appropriate safeguards to ensure an adequate level of data protection. As a standard procedure, we conclude contracts with data recipients that contain standard data protection clauses, also known as "standard contractual clauses". You have the option of requesting further information and receiving copies of corresponding sample agreements at any time. You can contact us using the contact details provided in [section 1](#).

7. How long will your personal data be stored?

The personal data is deleted as soon as it is no longer required to fulfil the purpose for which it was collected and there are no longer any statutory obligations to retain the personal data. Legitimate interests (e.g. assertion, exercise or defense of legal claims) are taken into account in the context of erasure.

8. Is there an obligation to provide your personal data?

The provision of personal data is required for contractual reasons or for the conclusion or fulfilment of a contract. If you do not provide the personal data, it is generally not possible to fulfil the contract properly.

9. What data subject rights do you have?

You can assert the following rights under the respective legal requirements:

- the right to receive information about the data processing and a copy of your personal data that we process;
- the right to have your inaccurate personal data rectified;
- the right to have your personal data erased, provided there is no legal reason for further storage;
- the right to demand restriction of processing;
- the right to data portability with regard to all personal data that you have provided to us; and
- the right to object to data processing based on the legitimate interest, if this can be justified on the basis of your particular situation.

If you wish to exercise your rights, please use the contact details provided in [section 1](#).

If you have given us separate consent to process your personal data, you can withdraw this consent at any time. The legality of the processing of your personal data up to the time of withdrawal remains unaffected by a withdrawal.

Automated decision-making, including profiling, does not take place.

10. Right to lodge a complaint

Without prejudice to any other legal remedy, you have the right to lodge a complaint with a supervisory authority, in particular in the Member State of your habitual residence, place of work or place of the alleged infringement. The competent supervisory authority is:

Office for Personal Data Protection (ÚOOÚ), with registered office at Pplk. Sochora 727/27, 170 00 Prague 7.